

# WATERLEAF COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Monday, January 8, 2024

Time: 5:30 p.m.

Location: Hillsborough County Library, Riverview  
9951 Balm Riverview Road  
Riverview, FL 33569

[Click Here to Join the Meeting Online](#)

Dial-in Number: 1-904-348-0776

Phone Conference ID: 862 156 243#

(Mute/Unmute: \*6)

## Agenda

*For the full agenda packet, please contact: [sconley@vestapropertyservices.com](mailto:sconley@vestapropertyservices.com)*

### I. Roll Call

### II. Opening Invocation

### III. Pledge of Allegiance

### IV. Audience Comments – Agenda Items *(Limited to 3 minutes per individual for agenda items)*

### V. Supervisor Appointment

- |    |   |                           |
|----|---|---------------------------|
| A. | Acceptance of Supervisor Resignation  | <a href="#">Exhibit 1</a> |
| B. | Consideration of Seat 1 Candidates  | <a href="#">Exhibit 2</a> |
| 1. | Oath of Office  | <a href="#">Exhibit 3</a> |
| 2. | Review of Sunshine and Public Record Laws                                     |                           |
| C. | Consideration and Adoption of <b>Resolution 2024-05, Designating Officers</b> | <a href="#">Exhibit 4</a> |

### VI. Staff Reports

- |    |   |                           |
|----|---|---------------------------|
| A. | District Counsel – <i>Meredith Hammock, Kilinski Van Wyk</i>    |                           |
| B. | District Engineer – <i>Tonya Stewart, Stantec</i>               |                           |
| C. | District Manager – <i>Kyle Darin, Vesta District Services</i>   |                           |
| D. | Field & Amenities Manager – <i>Kerry Satterwhite, Inframark</i> |                           |
| 1. | Discussion on Existing Projects                                 |                           |
| 2. | Aquatic Maintenance – <i>Sitex Aquatics</i>                     | <a href="#">Exhibit 5</a> |
| 3. | Landscape Maintenance – <i>Brightview</i>                       | <a href="#">Exhibit 6</a> |
| E. | Review of Outstanding Action Items                              | <a href="#">Exhibit 7</a> |

### VII. Business Items

- |    |   |                            |
|----|---|----------------------------|
| A. | Consideration and Adoption of <b>Resolution 2024-06, Designating Registered Agent and Registered Office</b> | <a href="#">Exhibit 8</a>  |
| B. | Reconsideration of Hog Trapping Vendor  | <a href="#">Exhibit 9</a>  |
| C. | Review of Updated Reserve Study   | <a href="#">Exhibit 10</a> |

**VIII. Consent Agenda**

- A. Consideration and Approval of the Minutes of the Board of Supervisors Regular Meeting Held December 11, 2023 [Exhibit 11](#)
- B. Consideration and Acceptance of the November 2023 Unaudited Financial Report [Exhibit 12](#)
- C. Consideration and Acceptance of the December 2023 Operations and Maintenance Expenditures [Exhibit 13](#)

**IX. Audience Comments – New Business** *(Limited to 3 minutes per individual for non-agenda items)*

**X. Supervisor Requests** *(Includes Next Meeting Agenda Item Requests)*

- A. Discussion on 12023 Cardinal Flower Encroachment (Ciciora) [Exhibit 14](#)

**XI. Action Items Summary**

**XII. Next Meeting Quorum Check**

*February 12, 2024 at 5:30 p.m.  
Hillsborough County Library, Riverview  
9951 Balm Riverview Rd., Riverview, FL 33569*

**XIII. Adjournment**